

## **ENVIRONMENTAL POLICY**

As a manufacturer of wood products, DJ Newman Joinery recognises that its activities have an impact on the environment in terms of waste products generated, use of raw materials and emissions. We acknowledge our collective responsibility to minimize harmful effects arising from our activities. We are committed to protecting our local environment as follows:

- We ensure our compliance with all the environmental legislation, regulations and codes of practice relevant to the industry sector in which we operate.
- We endeavour to minimise the environmental impact of our work and have in place processes, procedures and machinery to reduce noise, dust and waste wherever possible.
- All our timber is purchased from FSC (Forestry Stewardship Council) registered suppliers and/or sustainable forests.
- All our vehicles are regularly serviced to maintain their efficiency and reduce their carbon footprints.
- Our wood-shavings and sawdust are recycled for use as animal bedding. Our off-cuts of wood are given to our staff for use in their home log-burners.
- Wherever possible we re-use cardboard, plastic and other packaging materials to protect our products during storage and transportation.
- We ensure that all heating, lighting, machinery and office equipment are turned off when not in use and overnight.
- We use water-based paints and preservatives and make it a policy to avoid the use of solvent or chemical products.
- Our machinery and tools are regularly maintained to reduce emissions and power usage.
- We use dust collection equipment to reduce air pollution.
- We do not use air-conditioning; our premises are ventilated naturally.
- We minimise the use of paper storing as much as possible in electronic format.
- We use email as much as possible minimising our use of postal services thus saving on paper, ink and transportation.
- We use china mugs for all our staff and avoid the use of disposable products.
- We ensure that all waste materials including chemical waste are disposed in a controlled manner. No controlled substances are disposed of via sinks or drains.
- We treat our external timber products to ensure timber longevity.
- We promote the use of timber over other competing products, timber being an environmentally friendly, natural and renewable material.

We continue to seek suggestions from employees and customers as to how we might improve our environmental policy.

David Hawkey Director

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